

SumTotal Suite

What's New



Version 20.3
Dec. 5, 2020

New and Improved Enterprise Search Functionality



LEARNING ▾ public speaking 🔍

Filter Results Clear All 1901 results for "public speaking" Sort By: Best Match ▾

Saved Searches ▶

Activity Type ▶

- Book (1128)
- Audiobook (254)
- Online Course (237)
- Book Summary (125)
- Audiobook Summary (85)
- Skillsoft Course (51)
- Channel (16)
- Aspire Journey (3)
- ILT Course (1)
- Learning Portal (1)

Additional Activity Filters ▶

Duration (Minutes) ▶

Topics ▶

All Watch Read Listen Participate

AUDIOBOOK
Public Speaking For Success
This audio edition is the definitive update of the best-loved public-speaking book of all time.
• Dale Carnegie Skillsoft PES_8876b791-ec7a-4410-aace-f43ff3072319
☆☆☆☆☆ (0) Heart Share

BOOK
Demystifying Public Speaking
Whether you're bracing for a conference talk or a team meeting, this practical book helps you identify ...
• Lara Hogan Skillsoft PES_667049c3-b5fa-4736-ac27-244ac0720b08
☆☆☆☆☆ (0) Heart Share

ONLINE COURSE
Conquering the Challenges of Public Speaking
Most people find the task of public speaking daunting. But with enough practice and preparation, any...
• Skillsoft PES_562bd182fea5-11e6-8638-0242c0a80b06
☆☆☆☆☆ (0) Heart Share

Many of these updates help improve readability, allowing learners to quickly make decisions about their search results. For example, we:

- Prioritized and streamlined the information that displays for each search result to make it easier to choose the option that's right for you.
- Added **Show More Results** to the bottom of the page so users can expand the number of results that display and move more smoothly between earlier and later search results.
- Renamed the **Sort by** options to explain their function more clearly.
- Enhanced the activity image functionality on the search results page. Learners can now click the activity image (in addition to the activity name) to go to the activity's details page. Additionally, if the activity has an estimated duration, it displays within the image's square.

Note: Where relevant, design and readability updates are also reflected on the Mobile app's **Search** page. For example, the **Sort by** options were also updated in mobile.

There are also a few significant functional changes you should also be aware of, as described in the following sub-sections.

Enhanced Auto-Complete

We've made the following enhancements to the auto-complete feature:

- The maximum number of auto-completions has increased from five to 10 so users have more immediate options when searching for items.
- A **See all results for “(keywords entered)”** link displays at the bottom of the auto-completion drop-down so that users know there are more search results than just the listed auto-completions. Clicking this link sends the user to the search results page.

The screenshot shows a search interface with a header "WHAT ARE YOU LOOKING FOR TODAY?". Below the header, there is a search bar with the word "manage" typed into it. To the left of the search bar is a button labeled "LEARNING -". To the right is a magnifying glass icon. The search results list ten suggestions related to "manage":

- #business savvy pm tweet book01: project management mindset, skills, and tools for ensuring powerful business results
- #it operations management tweet: managing your it infrastructure in the age of complexity
- 10 secrets of time management for salespeople: gain the competitive edge and make every second count
- 10 steps to be a successful manager
- 10 steps to successful change management
- 10 steps to successful project management
- 10 steps to successful time management
- 100 great time management ideas
- 100 more great leadership ideas: from successful leaders and managers around the world
- 100+ management models: how to understand and apply the world's most powerful business tools

A blue link at the bottom of the list reads "See all results for \"manage\"".

- The search type's auto-complete now searches for a match to the user's entered text across the entire activity name, location, or (if applicable) author name.

For example, if you entered "lead," auto-complete would list activities that began with the whole or partial word ("Lead with Confidence"; "Leadership Training") as well as activities that have "leader" later in the name ("Cross-Cultural Leadership").

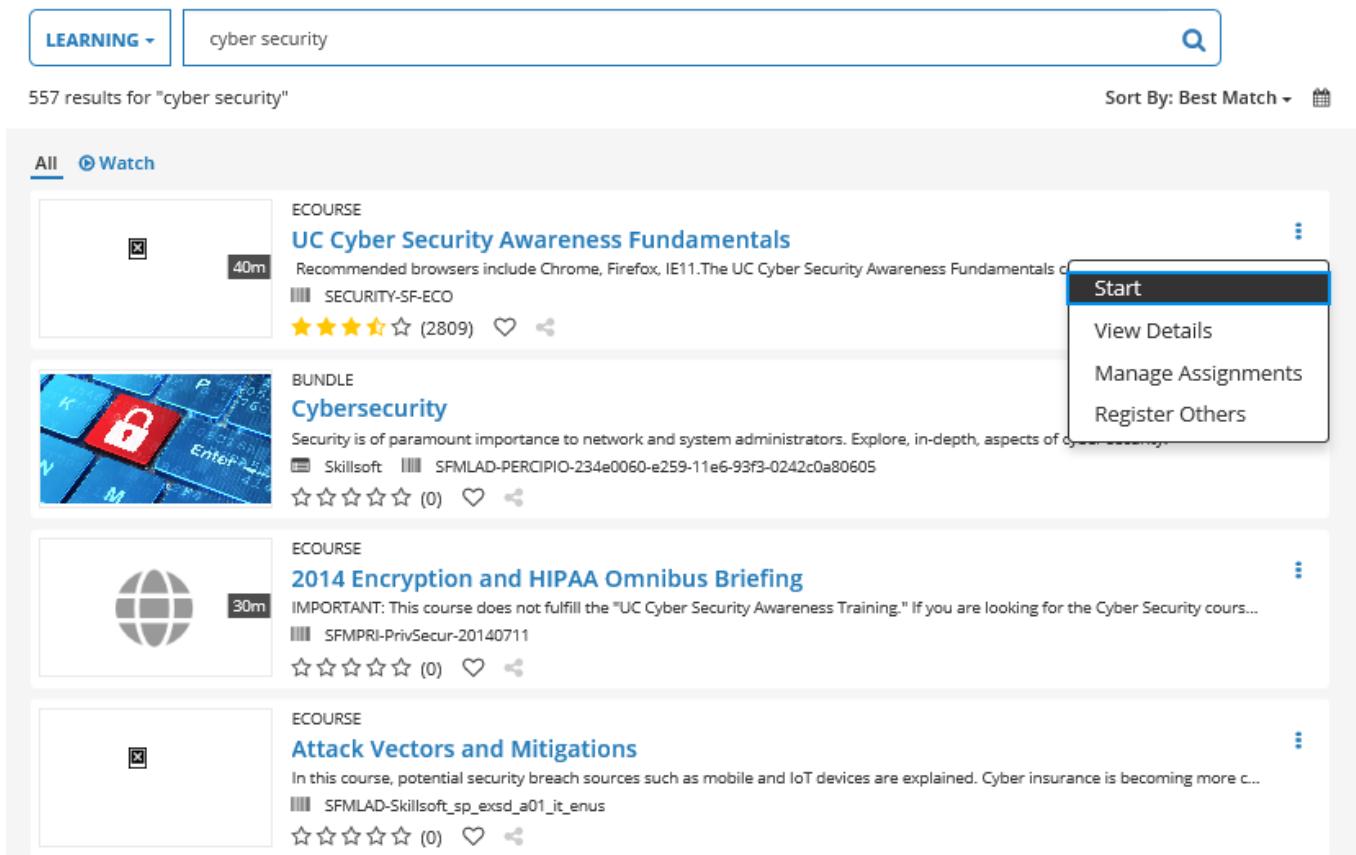
This does not change existing search functionality or options. For example, you can still use asterisks (*) to search for parts of words or quotation marks (" ") for exact phrases.

New Behavior for Search Queries

From Enterprise Search, users can enter a search query and then execute the search by clicking on Enter, the Search icon , or the new **See all results for "(keywords entered)"** link. In this way, the query executes upon the click—not on an automatic execution that often produces incorrect or incomplete results.

Streamlined Actions

On the results page, we've removed the **Actions** split-button and replaced it with kebab clutter  to display multiple available actions.



The screenshot shows the Learning module interface. At the top, there's a navigation bar with 'LEARNING -' on the left, a search bar containing 'cyber security', and a magnifying glass icon on the right. Below the search bar, it says '557 results for "cyber security"' and 'Sort By: Best Match'. The main area displays four search results:

- ECOURSE**
UC Cyber Security Awareness Fundamentals
Recommended browsers include Chrome, Firefox, IE11. The UC Cyber Security Awareness Fundamentals course...
SECURITY-SF-ECO
★★★★☆ (2809)  
A small menu on the right side of the card has 'Start' highlighted in blue.
- BUNDLE**
Cybersecurity
Security is of paramount importance to network and system administrators. Explore, in-depth, aspects of cybersecurity...
Skillsoft SFMLAD-PERCIPIO-234e0060-e259-11e6-93f3-0242c0a80605
☆☆☆☆☆ (0)  
- ECOURSE**
2014 Encryption and HIPAA Omnibus Briefing
IMPORTANT: This course does not fulfill the "UC Cyber Security Awareness Training." If you are looking for the Cyber Security cours...
SFMPRI-PrivSecur-20140711
☆☆☆☆☆ (0)  
- ECOURSE**
Attack Vectors and Mitigations
In this course, potential security breach sources such as mobile and IoT devices are explained. Cyber insurance is becoming more c...
SFMLAD-Skillsoft_sp_exsd_a01_it_enus
☆☆☆☆☆ (0)  

Improved Filter Functionality

We've made a few helpful changes to search types that use Filters to make the process more intuitive.

- The **Filter Results** panel always displays on the search results page. Filters for each search type are organized based on how often they're typically used. For example, the **Learning** search type prioritizes filters like **Activity Type** and **Duration**. This order is not editable.
- When a user updates their filter selections, the search results immediately update to match the new selection. Users no longer need to click **Apply** to have their new filters applied.
Additionally, when the search results update, the list of applicable filters adjusts accordingly.
For example, if none of your company's curricula have a duration associated with them, then when you selected **Activity Type > Curriculum**, the **Duration (Minutes)** filter would no longer display as an option in the **Filter Results** list. This ensures the learner's applied filters always include at least one activity. If you de-select **Activity Type > Curriculum**, then **Duration (Minutes)** returns to the list of possible filters.

The screenshot shows the search interface with the following details:

- Filter Results Panel:** On the left, it includes "Saved Searches" (with a dropdown arrow), "Activity Type" (checkboxes for Online Course, Book Summary, Skillsoft Course, Audiobook Summary, and Book), "Duration (Minutes)" (checkboxes for 0-59, 60-119, 120-179, 180-239, 240-299, and a "Show More" button), and "Activity Source".
- Search Results:** The main area shows "Showing 4 results for 'leadership'" with a "Sort By: Best Match" dropdown. It lists two items:
 - MIT Sloan Management Review on Embracing Diversity in Your Leadership**: A book by MIT Sloan Management Review, published by Skillsoft, with a duration of 54m. It has 0 reviews.
 - On Leadership: The Challenge of Execution, An Interview with Chris McChesney on The 4 Disciplines of Execution**: A book by Chris McChesney, published by Skillsoft, with a duration of 16m. It has 0 reviews.

- Filters with checkbox options or “constraints” (like **Activity Type**) still display a set number of options based on the defined filter facet limit, but users can click **Show More** to see additional options that match their search. Clicking **Show Less** contracts the list again. The filter options are organized by the number of matching results (most-to-least).
- Users can quickly see all of their applied filters above the search results as clickable buttons (called “filter pills”). Clicking **X** next to the filter pill removes it.

Note: Filters in mobile do not auto-update. You still need to click **Apply**.

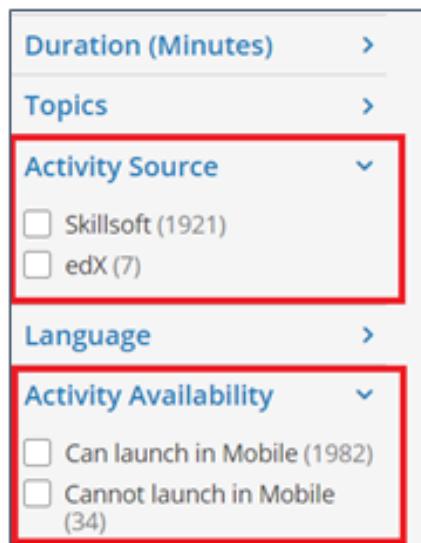
Add Boost Value to Search Results Based on Type and Source

Administrators can prioritize, or boost, search results based on type of content and the source. For example, an administrator may want search results to prioritize activity types such as books over micro videos, or to prioritize activity sources such as the client's own content over that of another content provider, like Skillsoft. The administrator can achieve these prioritizations by adding a Boost value to items returned in search results.

New Search Attributes and Filter Options for Learning Activities

When searching for Learning in Enterprise Search, you can narrow your results using the following new filter options:

- **Activity Source:** Filter synchronized third-party content based on where the content originally came from (for example, **Skillsoft**).
- **Activity Availability:** Filter your search results based on whether the activity is available to register for and/or launch in mobile (**Can launch in Mobile**) or if it's web-only (**Cannot launch in Mobile**). Previously, this filter was only available from the Mobile app.



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